

Romulus Public Library Board

Meeting Minutes

June 15, 2026

1. Call to Order: Vice-President Abdo called the meeting to order at 5:00 p.m.

Present: Kathy Abdo, Debra Hoffman Candace Lewkowicz, Emery Long. Director Patty Braden **Excused:** Jennifer Johnson **Guest:** Mildred Alexander

2. Approval of the Agenda: Motion by Lewkowicz, second by Hoffman to approve the agenda as presented. **Yes-** Abdo, Hoffman, Lewkowicz, Long. Motion carried.

3. Public Comment: None

4. Approval of Minutes: Motion by Long, second by Hoffman to approve the minutes from the May 18, 2026 Board Meeting. **Yes-** Abdo, Hoffman, Lewkowicz, Long. Motion carried.

5. Communications: Director Braden shared that the Summer Reading Kickoff will be June 18, 2026 from 5-7:30 p.m. and shared a map of the plans for set up. Director Braden attended the services for President Jennifer Johnson's father and shared his memorial card. Fire Chief David Allison's retirement celebration will be held on June 25th from 3-6 at the Romulus Athletic Center.

6. President's Report: None

7. Financial Reports:

a. Financial Reports: Treasurer Hoffman presented the Revenue and Expenditure Report Period ending 5/31/2026. The report shows that we are slightly under in expenditures and that revenues are over expectations.

b. Warrant: Treasurer Hoffman presented the warrant. **Motion by Abdo, second by Long** to approve the warrant in the amount of \$11,082.79 and to place the financial reports on file. **Yes-** Abdo, Hoffman, Lewkowicz, Long. Motion carried.

c. Intrafund Transfer: Motion by Long, second by Lewkowicz to approve an Intrafund Transfer. To Increase Membership Dues by \$20.00 and Decrease Part-time Salaries by \$20.00 to cover costs for Membership Dues through 6/30/26. **Yes-** Abdo, Hoffman, Lewkowicz, Long. Motion carried.

8. Library Director's Report: Director Braden presented a written report and it was reviewed. The Library Newsletter has been revamped and compliments were received on the Chinese Drama and Horror Collections.

9. Friends of the Library Report: The book sale held May 28-30 made a profit of \$980.00. The next sale is July 23-25. Two purchase requests were approved. \$1,300.00 to purchase a new bar code scanner and \$300.00 for a Disc Cleaner for DVDs. The members will be helping with the Summer Reading Kickoff and will participate in the Juneteenth Celebration on June 20th. A basket donation will be given to the Chamber of Commerce for the June 25th Golf Outing. 5th Monday Game Night is June 29th from 5:30-7:30. A bake sale will be held on July 8th during the Summer Reading Raptor Program.

10. Unfinished Business:

a: Update on penal fines: There is no new information to report.

b. Request for library closure Friday July 17 from 9 a.m. – 1p.m. for half-day Staff In-Service Training (corrected times from last months approval): Motion by Abdo second by Long to approve the corrected times for closure on July 17 for staff In-Service Training. **Yes-** Abdo, Hoffman, Lewkowicz, Long. Motion carried.

12. New Business: None

13. Adjournment: Motion by Long, second by Abdo to adjourn the meeting at 5:37 p.m. **Yes-** Abdo, Hoffman, Lewkowicz, Long. Motion Carried.

Next Meeting: Monday, July 20, 2026 5:00 p.m.

Minutes submitted by Candace Lewkowicz, Secretary