



## **RULES REGARDING THE PUBLIC ADDRESSING A LIBRARY BOARD MEETING**

**Any member of the public shall have the right to address the Library Board on any item on the agenda under the following conditions:**

- 1. When the agenda item is reached, the Library Board President shall call upon the person(s) who request to speak. A member of the public shall not be permitted to enter into debate with a petitioner.**
- 2. Individuals that would like to address the Library Board under the public comment portion of the agenda, must raise their hand and when recognized by the Board President, the person shall state their name.**
- 3. Remarks shall be limited to three (3) minutes, subject to being extended an additional three (3) minutes by consent of the Board President. There shall be no personal attacks. Remarks shall not contain any profanity, racial, ethnic, religious, sexual or national origin slurs or overtones. Anyone making such remarks shall lose their right to address the Board.**
- 4. No person shall be permitted to address the group on any item more than once at any one meeting without the approval of a majority of the quorum present.**
- 5. All of the foregoing does not apply to a person previously granted a hearing at the meeting in question.**
- 6. This rule does not permit members of the public to join in debate or discussion with petitioners, members of the body or with other members of the public present at such meeting.**
- 7. Once a motion is on the floor, discussion from the public shall no longer be permitted on that agenda item.**
- 8. The public may make a request to the Board President in writing that they be added to the agenda of a future Board meeting to address a subject that the Library Board would have authority to address. If the Board President denies the request, the request may be made to the entire Board under the Public Comment section of the Board agenda. If the request is granted by a majority of the Board, it will be added as an agenda item at the next regular meeting of the Board.**

*The meeting will be held in a Community Room at Romulus Public Library, 11121 South Wayne Road, Romulus, MI 48174. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA), is asked to contact library staff (734-942-7589) 48 hours prior to the meeting. The staff will be pleased to make the necessary arrangements.*