

Romulus Public Library Board

Meeting Minutes

March 20, 2023

**1. Call to Order:** President Jim Napiorkowski called the meeting to order at 5:02 p.m.

**Present:** Kathy Abdo, Debra Hoffman, Jennifer Johnson, Candace Lewkowicz, Jim Napiorkowski, Director Patty Braden. **Guest:** Mildred Alexander

**2. Approval of the Agenda. Motion by Hoffman, supported by Lewkowicz** to approve the agenda as presented. **Yes-** Abdo, Hoffman, Johnson, Lewkowicz, Napiorkowski. Motion carried.

**3. Approval of the Minutes: Motion by Abdo, supported by Lewkowicz** to approve the minutes from the February 21, 2023 meeting. **Yes-** Abdo, Johnson, Lewkowicz, Napiorkowski. **Abstain-** Hoffman. Motion carried.

**4. Communications:** Director Braden reported that on Thursday March 30, at 6:30 p.m. there will be a program on the History of Romulus and the Romulus Public Library. All are welcome to attend.

**5. President's Report:** None

**6. Financial Reports**

**a. Financial Reports:** Treasurer Hoffman presented the financial report for period ending 2/28/2023. Reported revenues are at 118% and expenditures are below expectation.

**b. Warrant:** Treasurer Hoffman presented the warrant. **Motion by Abdo, supported by Johnson** to approve the warrant in the amount of \$20,121.76 and to place the financial reports on file. **Yes-** Abdo, Hoffman, Johnson, Lewkowicz, Napiorkowski. Motion carried.

**7. Library Director's Report:** Director Braden provided a written report and it was reviewed. She also reported that the recent inclement weather has had an impact on hours of operation for short periods of time. Board members were notified of the early closing and late opening hours by email. Director Braden also informed the board that the drywall cracks have been repaired and approved by Building Inspector. Digitizing of the Romulus High School Yearbooks is going well. The Library hosted State Representatives Dylan Wegela and Reggie Miller and State Senator Darrin Camilleri for Coffee Hour.

**8. Friends of the Library Report:** President Mildred Alexander reported that the group has ordered eyeglass cleaner swag. There will be a Book Sale April 27-29<sup>th</sup>. President Alexander also attended a Friends of Michigan Library event in Novi. The Title of the workshop was "Talk about Friends". The Romulus Friends will be hosting a meet and greet for area libraries' Friends groups on May 2<sup>nd</sup>.

**9. Unfinished Business:**

**a. Update on outdoor building signage:** Director Braden presented new information on Outdoor Signage that would be like the signs on Romulus City Hall. **Motion by Johnson, supported by Hoffman** to table any decision on outdoor building signage until more information is received. **Yes-** Abdo, Hoffman, Johnson, Lewkowicz, Napiorkowski. Motion carried.

**b. Review/approve 2023/24 Library Budget: Motion by Hoffman, supported by Abdo** to approve the 2023/2024 Library Budget as presented. **Yes-** Abdo, Hoffman, Lewkowicz, Napiorkowski. Motion carried. Trustee Jennifer Johnson left meeting at 5:35 p.m.

**10. New Business:** None

**11. Public Comment:** None

**12. Adjournment: Motion by Hoffman, supported by Abdo** to adjourn the meeting at 5:50 p.m. **Yes-** Abdo, Hoffman, Lewkowicz, Napiorkowski. Motion Carried.

**Next Meeting: Monday, April 17, 2023 5:00 p.m.**

Minutes submitted by Candace Lewkowicz, Secretary