

Romulus Public Library Board

Meeting Minutes

September 19, 2022

1. Call to Order: President Jim Napiorkowski called the meeting to order at 5:03 p.m.

Present: Kathy Abdo, Debra Hoffman, Jennifer Johnson joining from New Boston via Zoom, Candace Lewkowicz, Jim Napiorkowski, Director Patty Braden. Guest-Mildred Alexander.

2. Approval of the Agenda. Motion by Hoffman, supported by Abdo to approve the agenda as presented. **Yes-** Abdo, Hoffman, Johnson, Lewkowicz, Napiorkowski. Motion carried.

3. Approval of the Minutes: Motion by Hoffman, supported by Lewkowicz to approve the minutes from the August 15, 2022 meeting. **Yes-** Abdo, Hoffman, Johnson, Lewkowicz, Napiorkowski. Motion carried.

4. Communications: Director Patty Braden received a Thank You from Gleaners Food Bank for contributing to the Hunger Free Summer Program. We have received our Penal Fine Check in the amount of \$375,298.73. Our budget for this was \$200,000.00 the additional funds is very good news for the Library. The Library also received a check for payment of the Renaissance Zone Revenue in the amount of \$7,016.62; these funds are for taxes that are due to us for Business taxes in our area.

5. President's Report: President Napiorkowski reported on an article in which a library is being asked to ban books. Parents at our library are responsible for monitoring the books their children check out.

6. Financial Reports:

a. Financial Reports: Treasurer Hoffman presented the financial report for period ending 6-30-22. This has not yet been audited. The fund balance reported is \$524,330.73 the financial report for period ending 8-31-22 was also presented. 3.31% of revenues are reported. The penal fines and current tax are not yet in. Expenditures are at 11.38%.

c. Warrant: Treasurer Hoffman presented the warrant. **Motion by Lewkowicz, supported by Johnson** to approve the warrant in the amount of \$27,601.31 and to place the financial reports on file. **Yes-** Abdo, Hoffman, Johnson, Lewkowicz, Napiorkowski. Motion carried.

7. Library Director's Report: Director Braden provided a written report and it was reviewed.

8. Friends of the Library Report: Mildred Alexander reported that the Book Sale made \$630.00 which is the highest profit ever reported. The Friends had a tent at the Pumpkin Festival and had a profit of \$73.00 from their raffle.

9. Unfinished Business: None

10. New Business:

a. Overdue fines revenue: Last year our Library received \$1,077.00 from overdue fines. Director Braden reported that some Libraries have become fine free Libraries. Discussion was held regarding becoming a fine free Library. Patrons currently get books for 3 weeks and then receive 2 automatic rechecks for a

total of 9 weeks. There was discussion of possibly having an amnesty month where no fines would be incurred if the item was returned during that month. There was no action on this item.

b. Capital Improvement Project-Phase 2: Discussion was held regarding the next phase of capital improvement.

c. Review Huron Township Library Services Agreement terms: Jennifer Johnson is in contact with Huron Township and information is being sent to David Glaab. We are waiting for a response from him.

d. Review /approve 2021-22 Annual Report: Motion by Abdo, supported by Lewkowicz to approve the Annual Report as prepared. **Yes-** Abdo, Hoffman, Johnson, Lewkowicz, Napiorkowski. Motion carried.

11. Public Comment: Kathy Abdo received 2020 and 2021/2022 Romulus High School Yearbooks to add to the Library collection.

12. Adjournment: Motion by Abdo, supported by Hoffman to adjourn the meeting at 5:55 p.m. **Yes-** Abdo, Hoffman, Johnson, Lewkowicz, Napiorkowski. Motion carried.

Next Meeting: Monday October 17, 2022 5:00 p.m.

Minutes submitted by Candace Lewkowicz, Secretary