

Romulus Public Library Board

Meeting Minutes

March 21,2022

1. Call to Order: President Jim Napiorkowski called the meeting to order at 5:00 p.m.

Present: Kathy Abdo, Debra Hoffman, Jennifer Johnson, Candace Lewkowicz, Jim Napiorkowski, Director Patty Braden. Guest Mildred Alexander. Jennifer Johnson was excused from the meeting in progress at 5:30 pm.

2. Approval of the Agenda. Motion by Lewkowicz, supported by Johnson to approve the agenda as presented. **Yes-** Abdo, Hoffman, Johnson, Lewkowicz, Napiorkowski. Motion carried.

3. Approval of the Minutes: Motion by Johnson, supported by Lewkowicz to approve the minutes from the February 22,2022 meeting. **Yes-** Abdo, Johnson, Lewkowicz. Motion carried. **Abstain-**Hoffman, Napiorkowski.

4. Communications: Director Braden shared with the board that both Romulus and Huron Township had an increase in population reported as of the last census. She also let us know that Bob Conrad has passed away and the library has received donations in his memory.

5. President's Report: President Napiorkowski thanked Jennifer Johnson for chairing the February meeting in his absence.

6. Financial Reports

a. Financial Reports: Treasurer Hoffman presented the financial report for period ending 2/28/2022. She shared that the library is in an excellent financial position.

b. Warrant: Treasurer Hoffman presented the warrant. **Motion by Hoffman, supported by Johnson** to approve the warrant in the amount of \$137,892.16 and to place the financial reports on file. **Yes-** Abdo, Hoffman, Johnson, Lewkowicz, Napiorkowski. Motion carried.

7. Library Director's Report: Director Braden provided a written report and it was reviewed.

8. Friends of the Library Report: The Friends of the Library will be having a Bowling Fundraiser at Romulus Lanes on April 30th in conjunction with the Romulus Rotary. A used book sale will be held on May 19-21. The Friends will also be attending two vendor events at Flowers in the Mitten this summer.

9. Unfinished Business:

a. Update on Capital Improvement Project: Director Braden provided a detailed written update on the renovation project. The project is going well and is in the final stages. There were some delays due to supply chain issues.

b. Review/approve 2022-23 Final Budget: The final budget was presented and discussed. **Motion by Hoffman, supported by Abdo** to approve the 2022-2023 Library Budget as presented. **Yes-** Abdo, Hoffman, Lewkowicz, Napiorkowski. Motion carried.

10. New Business:

a. Review/approve updated Patron Responsibilities and Conduct Policy: Policy was updated to reflect that No petitioning, campaigning or soliciting is allowed on city (library) property as outlined in the Michigan Campaign Finance Act. **Motion Abdo, supported by Lewkowicz** to approve the updated policy as presented. **Yes-**Abdo, Hoffman, Lewkowicz, Napiorkowski. Motion carried.

11. Public Comment: None

12. Adjournment: Motion by Hoffman, supported by Abdo to adjourn the meeting at 5:45 p.m. **Yes-**Abdo, Hoffman, Lewkowicz, Napiorkowski. Motion Carried.

Next Meeting: Monday, April 18, 2022 5:00 p.m.

Minutes submitted by Candace Lewkowicz, Secretary