

Romulus Public Library Board  
Special Meeting Minutes  
July 7, 2021  
Library Meeting Room

**1. Call to Order:** President, Jim Napiorkowski called the meeting to order at 10:00 a.m.

**Board Members Present:** Jim Napiorkowski, Debbie Hoffman, Bill Wadsworth

**Board Members Excused:** Jennifer Johnson, Candace Lewkowicz

**Library Staff Present:** Director Patty Braden, Assistant Director/Youth Services Librarian, Jessica Wilhoite

**Guests:** John De Mattia, John De Mattia Construction, Steve Schneemann, Merritt-Cieslak Design

**2. Approval of the Agenda. Motion by Wadsworth, supported by Hoffman to approve the agenda as presented. Motion carried.**

**3. New Business:**

**a. Review/approve subcontractor bids for Capital Improvement Project:** Steve Schneemann summarized the bidding, reporting that a low number of bids were received. Of those bids received, the costs were much higher than budgeted. John De Mattia then reported that he met with City of Romulus Purchasing Director, Gary Harris to review the bidding requirements. The bid documentation was placed on BidNet, which covers the entire State of Michigan. John also sent invitations to bid to those he works with. Based on the lack of sufficient bids, John recommended that the bids be rejected and the job be rebid at a later date, if that is acceptable to the Purchasing Director. For clarification, Steve explained that a post-bid addendum is a revision to the drawings that is sent to subcontractors to include in the bidding. He also explained that value engineering is a term used to find ways to reduce costs without reducing the quality or the scope of the work.

**MOTION made to formally reject all bids and rebid at a later date by Hoffman, supported by Wadsworth. Motion carried.**

**4. Public Comment:** None

**5. Adjournment: Motion by Hoffman, supported by Wadsworth to adjourn the meeting at 10:35 a.m. Motion carried.**

Minutes submitted by Library Director, Patty Braden