

Romulus Public Library

Annual Report

July 1, 2018 – June 30, 2019



11121 Wayne Road

Romulus, MI 48174

734-942-7589

www.romuluslibrary.org

LIBRARY HOURS

Monday - Thursday

10 a.m. - 8 p.m.

Friday 10 a.m. - 6 p.m.

Saturday 10 a.m. - 5 p.m.

Closed Sunday



Dear Friends,

Public libraries have transformed over the years. We may use them differently, but in many ways they remain the same. We still check out books, but we can choose the format we like; regular print, large print, audio, or digital format that we download to our phone or iPad, even to our car. We stream videos and music using our library card and we check out DVDs to enjoy at home.



Amazingly, you can use the library from anywhere in the world, and you do! But you still need and appreciate a comfortable place to meet, play, learn, study, and work. And you still need friendly, helpful staff to assist you.

Our job is to make the library work for you and we aspire to that everyday. This past year, library staff have been at work accomplishing the Year One service priorities you requested as outlined in the library's three-year Strategic Plan. So far, seventeen of the 74 goals in the plan have been completed! While Year One (FY 2018-19) has been primarily service-focused, Year Two (FY 2019-20) will be largely building-focused as we explore ways to modernize and upgrade the library's existing space.

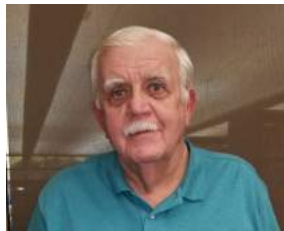
Our success is your success! We could not have accomplished this year's goals without the support of the Romulus and Huron Township communities, local partners, and donors. Thank you for your generous support!

Patty Braden, Director

Library Board



President
Jim Napiorkowski



Vice President
Councilman
Bill Wadsworth



Secretary
Candy Lewkowicz

Not pictured:
Treasurer
Debbie Hoffman

Vacant, Huron
Township
Representative

Mission Statement

The Romulus Public Library provides resources and services to inform, educate, enlighten and entertain the members of its community and serves as a place for all to discover the joy of reading.

2018-19 Highlights

- ◆ Established first-ever three-year Strategic Plan for FY 2018/19 —2020/21 (see page 4 for details).
- ◆ Library awarded the Quality Services Audit Checklist Enhanced Level certification from the Library of Michigan.
- ◆ Installed new fire alarm system.
- ◆ Began offering laminating services, envelopes, and folders for sale at Circulation Desk .
- ◆ Created a new collection of non-circulating oversized children's books.
- ◆ Began accepting donations through the Library website.
- ◆ New parking lot and sidewalk completed.
- ◆ Installed new public printer with color and duplexing options.
- ◆ Increased library hours—now open until 6 p.m. on Fridays and open Saturday before Memorial Day and Saturday before Labor Day.
- ◆ Added history of the Library from 1923—1971 (from Romulus Historical Museum) and 2011—2013 to website.
- ◆ Installed television screen for patrons to view upcoming library events using donated funds.
- ◆ Acquired new artwork with donated funds. The work by local artist, Sharlene Welton is entitled, *Dare to Dream*.



Lego Club



Student Art from Barth Elem



Reading to Fur Angels

Library Usage

Visitors to the library: 56,563
Library card holders: 8,731
Library cards issued: 1,239
Total checkouts: 68,139
E-book checkouts: 10,060
E-magazine checkouts: 1,109

Collections

Print materials: 42,621
Audio/video materials: 4,631
Print magazine and newspaper subscriptions: 31
E-books: 22,673
E-magazines: 327
Total: 74,283

Programs and Outreach

Summer reading participants: 309
Youth and teen programs: 111
Family programs: 45
Adult programs: 66
Total programs: 222
Program attendees: 3,845
Community partners: 55

Services Provided

Public computer sessions: 14,011
Wi-Fi uses: 4,573
Items shared through interlibrary loan: 20,863
Meeting Room usage to non-library groups: 143

Social Media Followers

Facebook: 723
Instagram: 209
Twitter: 214

2018-19 Strategic Plan Goals Completed

Goal	Responsibility	Status
Enhance existing Early Learning collection	Youth Services	Completed — Phonics sets were added to the collection; new sets are continuing to be added. New educational DVDs also being added.
Offer opportunities for youth to read to therapy animals	Youth Services	Completed—Fur Angels booked March 2. Additional bookings in summer 2019
Partner with local organizations and individuals to offer classes in genealogy, financial management, health and well-being, and art	Adult Services	Completed — Classes in all categories booked
Partner with local organizations to offer job skills training	Adult Services	Completed — Michigan Works agreed to provide programming in Aug or Sept 2019
Showcase additional exhibits on topics of community interest, including local student artwork	Adult, Teen, and Youth Services	Completed — Artwork from Barth Elem displayed. Will display art from "Bad Art" program to be held July 2019. "Call for Art" program held at library.
Consider options for adding music programs for toddlers	Youth Services	Completed — Kindermusik will do free monthly program summer 2019
Explore ways to eliminate wait times and improve customer services, including self-check machine	Administration	Completed – 1) Self-check machine: will not pursue at this time due to high cost and lack of need; 2) Ref Desk: not needed at this time; 3) Print Kiosk will not be purchased due to high cost; 4) Fax on Public Copier: will not add to avoid creating long lines at copier
Expand distribution of promotional flyers in the community and at area schools	Adult, Teen, and Youth Services	Completed — Monthly event calendars being distributed to area schools, RAC, Senior Center, city hall, and area businesses.
Investigate additional funding from Huron Township	Administration	Completed — Huron Twp service agreement revised and discussed with Twp officials
Investigate adding a video game collection	Youth, Teen, and Adult Services	Completed — Due to a rash of video games being stolen from several area libraries in recent months, we will not add a video game collection at this time.
Explore potential volunteer opportunities for teens and include volunteer policy	Administration	Completed — Volunteer Policy approved by Library Board, July 2019; working with schools for volunteers.
Increase materials budget and order more new materials	Adult, Youth, and Teen Services	Completed — Materials budget increase approved by Library Board in 2019/20 budget
Investigate offering more downloadables	Adult Services	Completed — Increased number of Hoopla checkouts per patron to four/month beginning July 1, 2019
Investigate offering more music and movie streaming	Adult Services	Completed — Increased number of Hoopla checkouts per patron to four/month beginning July 1, 2019
Establish collection of Early Learning Kits	Youth Services	Completed
Consider expanding weekday and Saturday hours	Administration	Completed – Open until 6 p.m. on Fri begin Jan 4, 2019; Sat and weekday hours to be reviewed FY 2020/21; Board approved Library being open the Sat before Labor Day, Dec 26, and the Sat before Memorial Day beginning July 1, 2019
Investigate installation of a security system to protect the collection	Administration	Completed — Area library directors polled stated that studies show security systems do not prevent theft of library materials. Those building new libraries are not adding them for this reason and also due to the high cost. For these reasons, we will not invest funding and time on this at this time.

Supporters and Volunteers

Friends of the Romulus Public Library

The Friends are a very special group of people who support the library by advocating for the library and donating their time and talents. In 2018-19, the Friends donated \$3,106 for adult, youth and teen programming and volunteered countless hours in support of the Library. Thank you Friends!



Friends of the Library Board

Barb Stanisz, President
 Mildred Alexander, Vice President
 Barb Grose, Treasurer
 Ginny Diepenhorst, Secretary

Committee Chairs

Sue Dossette, Membership/Welcome Committee
 Kathy Dick, Book Sale Committee



Volunteer Appreciation Luncheon



Used Book Sale



Friends Bowling Fundraiser

Thank You Volunteers!



Whether you serve on a board, decorate for the holidays, tutor, organize the book sales, attend Friends meetings, or help with the Summer Reading Program, we appreciate you!

**Special Thanks to Our
 2019 Summer Reading
 Program Major
 Sponsor!**



SRP Kick-off

Donations Received Thank You!

- Blue Sky Ice Cream and Hamburgers
- Detroit Zoo
- Friends of the Library
- Lincoln Park Skating Center
- Midway Sports and Entertainment
- Romulus Athletic Center
- Romulus Fire Dept.
- Romulus Lanes
- Romulus Historical Society
- Romulus Police Dept.
- The Henry Ford
- Zap Zone

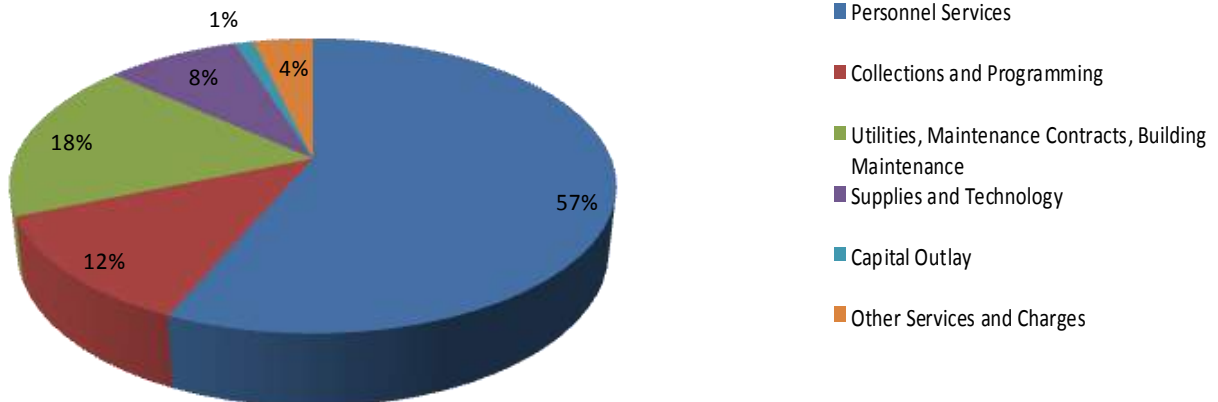
2018-19 Financials

Grants Awarded

- ◆ Patriot Week Library Initiative Grant
- ◆ Michigan Library Association scholarship for professional staff member to attend the MLA Annual Conference
- ◆ Library of Michigan Grant for an additional professional staff member to attend MLA Annual Conference
- ◆ Library Services and Technology Act (LSTA) Grant for professional staff member to attend Spring Institute Youth Conference
- ◆ Michigan Humanities Touring Grant for Black History Month program
- ◆ Michigan Center for the Book Grant for Summer Reading Program
- ◆ LSTA Public Library Services grant to fund new Early Learning Kits collection
- ◆ Three Michigan Humanities Touring Grants for Summer Reading Program



FY 2018-19 Budget



Personnel Services	\$378,480
Collections and Programming	\$81,700
Utilities, Maintenance Contracts, Building Maintenance	\$118,360
Supplies and Technology	\$56,780
Capital Outlay	\$8,000
Other Services and Charges	\$25,460
Total	\$668,780

Our Patrons



A Call for Art



Repcro Draws Large Crowd



Petting a guinea pig



I Got Caught Reading!



Jazz in the D Concert



Earth Day 2019



St Stephen's Preschool Visit



1,000 Books Before Kindergarten Graduate



Money Smart Week 2019



1,000 Books Before Kindergarten Graduate

