

Romulus Public Library Board  
Meeting Minutes  
January 22, 2019 at 5 p.m.

- 1. Call to Order** at 5:00 p.m. by Jim Napiorkowski. President Napiorkowski announced that he will need to leave the meeting at 5:45 p.m.  
**Present:** Jim Napiorkowski, Debbie Hoffman, Candace Lewkowicz, Bill Wadsworth, Candace Myshock, Patty Braden (Library Director)  
**Guests:** Barb Stanicz, President, Friends of the Library; Ginny Diepenhorst, Friends of the Library member.
- 2. Approval of Agenda:** President Napiorkowski requested that the agenda be revised to include a Closed Session for the President's Report to discuss the annual review of the Director, the Huron Township contract, and the court building status. **Motion by Hoffman, supported by Lewkowicz** to approve the agenda as revised. Motion carried.

Wadsworth arrived at 5:05 p.m.

- 3. Approval of the Minutes from the December 17, 2019 Meeting: Motion by Lewkowicz, support by Wadsworth** to approve the minutes as presented. Motion carried.
- 4. Communications:** Braden reminded the Board about the Bowling Fundraiser to support the Friends of the Library and the Chamber of Commerce on Saturday, January 26<sup>th</sup>. Registration begins at 7 p.m. and bowling starts at 8 p.m. The \$20 cost includes three games, shoes, pizza, and pop. Tickets will be available at the door. Braden announced two upcoming events at the Library for Board members: Secret Detroit on Jan 31<sup>st</sup> at 6:30 p.m. (author, Karen Dybis) and Michigan POW Camps in WWII on Feb 28 at 6:30 p.m. (author, Dr. Greg Sumner).

**Motion by Lewkowicz, supported by Hoffman** to move to Closed Session at 5:05 p.m.  
Motion carries.

Myshock arrived at 5:10 p.m.

- 5. President's Report:** President Napiorkowski distributed the Director's annual review. Will be placed on file. The draft library agreement with Huron Township was presented and discussed. The court building status was discussed.

**Motion by Hoffman, supported by Lewkowicz** to move to Open Session at 5:45 p.m.  
Motion carried.

**Motion by Hoffman, supported by Lewkowicz** to accept the library agreement with Huron Township as revised. Motion carried. The agreement will be presented to the Huron Township supervisor as soon as possible.

Napiorkowski left the meeting at 5:45 p.m. Vice President, Wadsworth began leading the meeting.

**6. Financial Report:**

- a. Treasurer Hoffman reported that the library budget is in good shape with revenues over budget and expenditures under budget. Question regarding the quality of the carpet and chair cleaning. Braden reported that the company hired did a great job, removing many stains. **Motion by Myshock, supported by Lewkowicz** to accept the December 2018 financial report and place on file and to accept and pay the December warrant in the amount of \$8,845.85. Motion carried.

**7. Library Director's Report:** Braden reported that 1<sup>st</sup> quarter Rocks are on track. FY 2019-20 preliminary budget recommendations were reviewed. Braden noted the items that are one-time costs and announced that Governor Snyder approved an increase in state aid to libraries for next FY. Braden reported that the 2018-19 budget projections are due this Friday, Jan 25<sup>th</sup> and the city Finance Dept will provide more information to depts. at next week's administrative staff meeting. Director Braden will have more detailed budget recommendations at the Feb 19<sup>th</sup> board meeting.

**8. Committee Reports:**

- a. Friends of the Library – Barb Stanisz reported that officer elections were held at the January meeting. 2019 officers are Barb Stanisz, President; Mildred Alexander, Vice President; Barb Grose, Treasurer; Sue Dossette, Secretary. Stanisz stated that either she or VP Alexander will attend future board meetings and report back to the Friends. Stanisz introduced Ginny Diepenhorst who is a Friends member interested in promoting the Friends in Huron Township.

**9. Unfinished Business:** None

**10. New Business:** None

**11. Public Comment:** None

**12. Adjournment: Motion by Hoffman, supported by Myshock** to adjourn at 5:58 p.m. Motion carries.

**Next meeting: Tuesday, February 19<sup>th</sup> at 5:00 p.m.**

Minutes submitted by Patty Braden, Director