

CARL IS HERE!

June 2018

The Library has upgraded to a new online catalog and checkout system called CARL. Thank you for your cooperation and patience as we transitioned to our new system!

WHAT CAN YOU EXPECT FROM CARL?

1. **More User Friendly Catalog**
 - Easier Searching & More Relevant Results
 - Interactive Touch-Screen Kids Catalog
 - Innovative Account Management
 - Effortless Integration with eBooks & eAudiobooks
2. **More Intuitive Mobile Catalog**
 - More User-Friendly & Intuitive Design & Look
 - Improved integration with eBooks & eAudiobooks
 - Better Account Management
 - Easier Access to Event and Program Information
 - Digital Library Card Feature
3. **More Efficient Checkout System**
 - Improved Staff Client to Save You Time
 - Customizable Receipt Options
 - Customizable Notification Options
 - Updated Self-Check Stations

UPDATING YOUR PATRON ACCOUNT

Please make sure your *My Account* settings are correct for notifications and your PIN:

Step 1: Log into your account.

- Go to our online catalog: catalog.tln.lib.mi.us
- Click the blue “**Log In**” link in the top right corner.
- Enter your library card number and PIN.
- Click on your **Account**.

Step 2: Check/Change Your PIN

- Patron PIN numbers must be numeric and 4-6 numbers in length.
- To change your PIN, click “**Library PIN**” under **Account Summary**. You will need to know your old PIN.

- If you don't know your old PIN, you will need to come to the library in person, present your Driver's License or State ID and your Library Card, and a staff member can reset it for you. Due to privacy issues this cannot be done by phone.
- Patron PINs in the old catalog that included letters or exceeded six characters and weren't changed before May 25th, have been changed to the last four digits of the phone number in the patron's account.

Step 3: Signing Up For Text Notifications and Email Receipts

- If you were previously signed up for text notifications you will need to Opt-in again to receive them.
- To opt-in to text notifications and email receipts, click "**Opt-In & Notification**" under **Account Summary**.
- Review and update your contact information if you wish to receive these notifications. Current email address, phone number, and carrier information are required to receive email and/or SMS notifications.
- Once your contact information is updated, check the corresponding boxes to receive text notifications for **Hold Shelf Notices** (when a hold is available for pick-up) and/or **Coming Due Notices** (a notice 3 days prior to when item(s) are due).
- If you would like to receive a copy of your checkout and renewal **Receipts** by email, check the corresponding box.

MELCAT SUSPENSION

In preparation for the migration to a new system, MeLCat services were suspended on April 1, 2018 with a tentative resume date of September 5, 2018.

MeLCat requests will not be allowed during this period, but any previously checked out MeLCat items can still be returned to the library. In order to ensure prompt return of materials during the suspension, no renewals will be allowed. We apologize for the inconvenience.